



**Luther
College**

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ABN 38 843 939 110

Annual Fee Schedule - 2021

Luther College is committed to the provision of a Christ-centred educational environment where excellence is pursued and relationships are valued. The College has an all-inclusive fee schedule that incorporates things such as subject tuition, camps and excursions, sport and co-curricular activities, school photos, College publications and for students in Years 7 to 9 includes a College provided notebook computer.

Annual fees

Luther College Council has approved the following annual fees for 2021 which reflect the specific educational offerings and support provided at each year level.

Year Level	Amount
Year 7	\$ 14,750
Year 8	\$ 15,400
Year 9	\$ 15,990
Year 10	\$ 16,300
Year 11	\$ 16,550
Year 12	\$ 16,550

Annual fee concessions

The annual fee concession for second and subsequent children is \$240 per child. For practising members of the Lutheran Church the annual fee concession is \$600 per child.

Optional extras

Optional extras such as private music tuition, optional domestic and international experiences, additional learning experiences and specialised equipment and trips for VCE Outdoor Education will continue to be charged separately to families who choose to participate in these additional educational opportunities.

Music Lessons (36 standard ½hr lessons)	\$ 1,494
VCE Outdoor Education Units 1 & 2	\$1,590
VCE Outdoor Education Units 3 & 4	\$1,250

Methods of payment

All families are required to pay via a direct debit instalment plan. This can be arranged by a debit directly to your bank account or credit card (VISA or MasterCard). Families may nominate to pay annually, via 4 debits per year (at the commencement of each term) or 10 monthly debits. Reasonable costs and expenses incidental to, and arising out of, late payment of fees may be charged to the family. These costs and expenses include, but are not limited to, debt collection costs incurred by the College and any administrative expenses incurred by the College or any third party agents engaged by the College. The College may apply payments received from, or otherwise made on behalf of, families regardless of how they are designated, to satisfy any fees or other payment obligations to the College, in such order and amounts as the College may choose in its sole discretion. No remission of fees, either in whole or in part, will be made if the student is absent due to illness, leave or suspension.

From time to time parents may experience extreme financial hardship making the timely payment of fees difficult. If such extenuating or special circumstances exist, please contact Tania Downward, PA to the Chief Operating Officer, prior to the due date for payment of fees or processing of a direct debit to discuss assistance options.

Student Bond

A Student Bond in the amount of 10% of the Year 7 Scheduled Fee in the year of confirmation is payable upon acceptance of enrolment at Luther College.

A Student Bond is repaid at the sole discretion of the Principal once the student has completed their education at the College (for example, such as at the end of Year 12 if all financial obligations to the College by the parent or guardian have been met). If a Student Bond becomes repayable, families are invited to donate the proceeds as a tax-deductible gift to the Luther College Building Fund, to celebrate their student's graduation and vastly improving the College's capacity to provide facilities and opportunities for the next generation of students.

Withdrawal of a student(s) from the College

Parents intending to withdraw a student are required to inform the Principal in writing at least one full academic term in advance of the withdrawal; otherwise, a term's fees is payable in lieu of notice. The Student Bond is not refundable if a confirmed enrolment is accepted and then relinquished prior to the commencement of the student at Luther College.

Notebook Repair Bond

To further enhance and streamline the repair process of notebooks and ancillaries (e.g. stylus) provided by the College from Year 7, a Notebook Repair Bond of \$250 has been introduced. This is intended to cover a student's first 3 claims to repair unintentional damage to the notebook or loss of ancillaries that falls outside the manufacturer's normal 3 year parts warranty during the three year period for which students have the school-owned notebook (starting at Year 7). A student's Notebook Repair Bond is paid in instalments over the year at the same time as tuition fees and will form part of the relevant instalment amounts (see "Methods of Payment" above). Any unused balance after three years will be credited against a student's account following their commencement of Year 10.

Family Capital Donation

We sincerely thank families who make voluntary donations to the Luther College Building Fund. Families are invited to make a \$550 per family tax deductible donation annually to this Fund. The College Council looks forward to continued wholehearted and strong support for this program. Additional tax deductible donations are gratefully accepted at any time and can be arranged through the Business Department. *Please use the check box on the Direct Debit Request Form or notify the College's Business Department via email (accounts@luther.vic.edu.au) if you do not want to make a Family Capital Donation in 2021.*

Special note on Bond Repayments

If the College is unable to transfer any outstanding bond amount to its payee by 30 June after the bond is due to be paid back, the amount of the bond will be donated to the Luther College Building Fund.

Goods and services tax

Supply of education services is generally GST free; however, a small proportion of College activities may be deemed to fall outside Tax Office definitions of 'education'. The College has determined that \$40 of the annual fee will attract GST. The GST amount of \$4.00 is included in the above fee schedule.

If you have any questions, please feel free to contact the Luther College Business Department on 9724 2000 or email accounts@luther.vic.edu.au . This notice cancels all previous notices.

Direct Debit Request Form



Request and Authority to debit the account named below to pay Luther College

The Direct Debit Request Service Agreement is located on our Parent Portal at omnia.luther.vic.edu.au	
I/We have read the Direct Debit Service Request Agreement and wish to pay our fee account by Direct Debit and authorise Luther College (Direct Debit User ID – 407255) to direct debit our account through the Bulk Electronic Clearing System (BECS).	
I/We understand that Luther College will monitor our payment schedule throughout the year and will adjust payments as required so that all current year fees are paid in full by the end of the school year	
Please tick your preferred payment option	
<input type="checkbox"/>	Annually – we will undertake to pay the year’s fee upfront in a single payment by 4 February 2021. (Please contact the Business Office for bank details if required).
<input type="checkbox"/>	4 x Term Instalment - the total year’s fees are divided into 4 equal instalments. (First day of each school term).
<input type="checkbox"/>	10 x Monthly Instalment - the total year’s fees are divided into 10 equal monthly instalments. (Jan to Oct for credit cards and 28th bank account debits. Feb to Nov for 14th bank account debits only).
Instalments will be based on the applicable total from the Fee Schedule and automatically applied by the Business Department.	

Building Fund

I/We understand that a tax-deductible donation to the College Building Fund to support continued capital development in the amount of \$550 will be added to the account and a tax receipt will be issued.	
If families are not in a financial position to contribute to the Building Fund they can indicate their preference not to contribute by checking this box. To re-instate the contribution please contact accounts@luther.vic.edu.au .	<input type="checkbox"/>

Bank Account Details

Please debit directly from my Bank Account (preferred)		
_____	_____	_____
Bank Name	BSB	Account Number
_____	Deduct payment on the <input type="checkbox"/> 14 th or <input type="checkbox"/> 28 th of the month	
Account Name		
Please debit directly from my Credit Card (Visa or Mastercard only)		
_____	_____	_____/____/____
Name on Credit Card	Credit Card Number	Expiry Date
*Please Note: Credit Card deductions will only be processed on the 28 th of each month		

AUTHORISATION – Must be completed and signed

Name: _____	Portal Login ID: _____	
Address: _____		
_____	_____	_____
Signature	Signature 2 (If required)	Date

Note
Unless the College expressly agrees in writing, both parents/guardians will continue to be jointly and severally liable for the full payment of all tuition fees and other fees and charges payable to the College in respect of the student's enrolment, despite any agreement of the College to permit accounts or payment for these fees and charges to be split between the parents or for such accounts to be sent to one parent only for full payment.

Privacy Collection Notice
Luther College is committed to managing personal information in an open and transparent way. All information collected on these forms will be used and stored in accordance with the Luther College Privacy Policy. The policy observes the Australian Privacy Principles contained in the Commonwealth Privacy (Private Sector) Act 1988 and Privacy Amendment (Enhancing Privacy Protection) Act 2012 and contains a Collection Notice. A copy of the policy can be obtained from the College website. Any information you provide will enable the College to make informed decisions in relation to the educational requirements of your child.